***BOARD MEETING – FALL CONFERENCE, COLUMBUS AIRPORT MARRIOTT, COLUMBUS, OH, SEPTEMBER 21, 2016***

Vice-President Ja-net Crawford welcomed everyone and called the meeting to order at 6:00 p.m.

**ATTENDEES:**

Ja’net Crawford, Vice President, Montgomery Marcia Soos, Treasurer, Shadyside

Janice Speicher, Secretary, Dublin June Allison, SW rep, Yellow Springs

Kathy Kaluger, SE rep, St. Clairsville Karen Goaziou, NE rep, Put-in-Bay

Joanne Regis, Past President, Martins Ferry

Absent: Joy Bedard, President, Grove City; Molly Schwartz, CE rep, Pickerington; Joyce Remec, Educ. Committee Chair, Richfield

**OLD BUSINESS:**

Secretary Janice Speicher presented the board meeting minutes from the spring conference, dated April 19, 2016. No additions or corrections were made to the meeting minutes and Marcia Soos motioned to approve the minutes with a second from Kathy Kaluger. The minutes were approved.

Treasurer Marcia Soos presented the treasurer’s report dated September 21, 2016 with an ending balance of $46,242.15. Kathy Kaluger motioned to approve the treasurer’s report with a second from Janice Speicher. The report was approved.

Ja’net Crawford gave the education committee report. The spring conference is scheduled April 27, 2017 and April 28, 2017 at the Holiday Inn at the Centre Park of West Chester at a rate of $129.00/night. The southwest association is in charge of the arrangements for the conference. The fall conference is September 21, 2017 and September 22, 2017 at the Columbus Airport Marriott at a rate of $134.95/night.

The 2018 Ashland spring conference and the fall conference dates and locations are still to be determined.

Ja’net discussed since we have a federal tax id number, that we are tax exempt.

Per the Education Committee Chairperson, Joyce Remec, in an e-mail she sent out after the conference, the 2016 spring Ashland conference was worth 14.5 points towards certification.

**NEW BUSINESS:**

The board welcomed Karen Goaziou of Put-in-Bay as the new NW representative. She takes over for Carol Brookhart, Coldwater.

Katie Enovitch, Boston Heights, stepped down as the NE representative. The position is still vacant.

For this conference, Linda Lutts has once again been working with the vendors to sign our sheets as we visit their booths and then the completed vendor sheets get entered into a drawing.

Linda has been working with the vendors for the association to have a vendor sponsored meet and greet at the spring conference.

Ja’net Crawford discussed e-mails from a couple of production companies regarding recording our speakers at the conference. After discussion, the board decided not to pursue this endeavor.

Ja’net Crawford also discussed an e-mail she received from a Louisiana court clerk regarding establishing an association for Louisiana clerks.

There are cards for Joyce Remec on the registration table available for association members to sign. During the business meeting, Ja’net will make an announcement regarding Joyce’s health and also that Joyce is retiring soon.

Ja’net Crawford appointed Linda Lutts, SW, Sharonville, as the new Education Committee Chairperson.

Janice Speicher sent an advance e-mail to the board making the announcement that effective October, 1, 2016, she is resigning as the association Secretary. She has accepted a new position with her Mayor’s Court and will no longer be a court clerk.

June Allison nominated Rebecca Rosenbalm, SW, Monroe, to serve as Secretary for the remainder of Janice’s term with a second from Karen Goaziou. The motion passed.

After discussion, June Allison motioned for the association to pay one half of each member’s conference registration for 2017, to be reviewed again when the new president takes office. Karen Goaziou seconded the motion and the motion passed.

Marcia Soos motioned for the meeting to be adjourned with a second from Karen Goaziou. The meeting was adjourned for the board to assemble conference packets at 7:25 p.m.

Respectfully submitted,

Janice Speicher

Secretary