***BOARD MEETING – ASHLAND UNIVERSITY SPRING CONFERENCE, COLUMBUS AIRPORT MARRIOTT, COLUMBUS, OH, APRIL 19, 2016***

President Joy Bedard welcomed everyone and called the meeting to order at 6:57 p.m.

**ATTENDEES:**

Joy Bedard, President, Grove City Ja’net Crawford, Vice President, Montgomery

Marcia Soos, Treasurer, Shadyside Janice Speicher, Secretary, Dublin

June Allison, SW rep, Yellow Springs Carol Brookhart, NW rep, Coldwater

Molly Schwartz, CE rep, Pickerington Kathy Kaluger, SE rep, St. Clairsville

Joyce Remec, Educ. Committee Chair, Richfield

Joanne Regis, Past President, Martins Ferry

Absent: Katie Enovitch, NE rep, Boston Heights

**OLD BUSINESS:**

Secretary Janice Speicher presented the board meeting minutes from the fall conference, dated September 16, 2015. No additions or corrections were made to the meeting minutes and Molly Schwartz motioned to approve the minutes with a second from Marcia Soos. The minutes were approved. Janice announced the new 2016-2017 membership directories are available and will be included in the conference packets.

Treasurer Marcia Soos presented the treasurer’s report dated April 20, 2016 with an ending balance of $65,378.26. As a separate report, she also presented the education committee fund with an ending balance of $6,418.97. Kathy Kaluger motioned to approve the treasurer’s report with a second from June Allison. The report was approved.

Joyce Remec gave the education committee report. The fall conference is scheduled September 22, 2016 and September 23, 2016 at the Columbus Airport Marriott.

The spring 2017 conference is April 27, 2017 and April 28, 2017 at the Holiday Inn at the Centre Park of West Chester at a rate of $129.00/night.

Joy discussed the Audit Committee and how our records are available for audit whenever anyone wants to review.

**NEW BUSINESS:**

The board discussed refunding registration fees for both of the clerks of the Village of Perry and the City of Upper Arlington, who could not attend due to family emergencies. Kathy Kaluger motioned to refund the registration fees for those clerks with a second from Ja’net Crawford. The motion passed.

There are two new members for approval for the education committee. The new members are Amanda Parker of Gahanna and Marisa Akamine of Westerville. Carol Brookhart motioned to approve the new committee members with a second from Molly Schwartz. The motion passed.

The Village of Roswell in Tuscarawas County has a new Mayor’s Court.

The Village of Lithopolis has a part time court clerk job opening.

Bobbi Stover of Granville Mayor’s Court is retiring in June.

Marcia Soos motioned to approve Clyde Bellinger, retired clerk of Coldwater, as a life member with a second from June Allison. The motion passed.

The association sent a card to Sue Cave, who retired from the Ohio Municipal League in March.

The board discussed changing how the association charges registration for conferences, specifically, if there should be a fee per day in case someone wants to attend only one day, etc. June Allison motioned to keep the flat fee per conference with a second from Carol Brookhart. The motion passed.

Kathy Kaluger motioned to adjourn with a second from Molly Schwartz. The meeting adjourned at 7:56 p.m. and the members proceeded to prepare conference packets.

Respectfully submitted,

Janice Speicher

Secretary