



# ASSOCIATION OF MAYOR'S COURT CLERKS OF OHIO

(A.M.C.C.O.)

[www.ohiomayorscourtclerks.org](http://www.ohiomayorscourtclerks.org)

August 1, 2017

Dear Court Clerk,

It is time for our 2017 Fall Seminar for the Association of Mayor's Court Clerks of Ohio. The dates are September 21 and 22, 2017. You will earn 7.5 points toward your certification or re-certification.

Our conference is being held at the Columbus Marriott Hotel-Airport location, 1375 N. Cassidy Avenue, Columbus Ohio 43219. The hotel phone number is 614-475-7551 or 1-800-491-5717.

The cost of the room will be \$134.95 per night, plus taxes. A block of rooms will be held until 11:59 p.m. on September 1, 2017, please make sure you indicate you are with the Mayors Court Clerks Program and ask for the conference rate. As local government, we are exempt from certain taxes, so make sure you submit the proper forms to receive the exemption.

The cost of the seminar is \$100.00 for members, and \$150.00 for non-members. No refunds for cancellations after September 9. The Judy Penn Fund is available if needed, see the AMCCO website ([www.ohiomayorscourtclerks.org](http://www.ohiomayorscourtclerks.org)) for the form, or contact Chelle Coleman at Groveport Mayors Court. She can be reached at is 614-830-2043.

If you have a guest that you would like to have them join us for lunch , there is an additional cost of \$27.00 for their meal. Please make the check payable to AMCCO and send to Treasurer, Marcia Soos, 50 E 39<sup>th</sup> St., Shadyside, OH 43947.

For board members, there is a board meeting on Wednesday, September 20th, 2017 at 6:00 p.m. at the hotel.

Hope to see everyone in September.

Sincerely,

Joy Bedard  
President AMCCO

PS: Do not forget to bring a gift for the Past Preident's Raffle.

Enclosures

AGENDA

ASSOCIATION OF MAYOR'S COURT CLERKS OF OHIO

FALL SEMINAR SEPTEMBER 21 – 22, 2017

MARRIOTT – COLUMBUS AIRPORT

WEDNESDAY, SEPTEMBER 20, 2017

6:00 P. M. Executive Board Meeting

THURSDAY, SEPTEMBER 21, 2017

7:45 a.m. – 8:30 a.m.	Registration	
8:15 a.m. – 8:30 a.m.	New Clerk's Meeting	
8:30 a.m. – 9:00 a.m.	Business Meeting	
9:00 a.m. – 10:15 a.m.	Vendors Presentations	
10:15 a.m. – 10:30 a.m.	Break	
10:30 a.m. – 12:00 p.m.	Ethics – Susan Willeke, Ohio Ethics Commission	1.5
Noon – 1:00 p.m.	Lunch	
1:00 p.m. – 2:45 p.m.	Electronic Records Retention – Pari Swift	1.75
2:45 p.m. – 3:00 p.m.	Break	
3:00 p.m. – 4:00 p.m.	BMV – Francheska Welsh	1.0

FRIDAY, SEPTEMBER 22, 2017

8:30 a.m. – 10:00 a.m.	Catch Court – Judge Paul M. Herbert	
10:00 a.m. – 10:15 a.m.	Break	
10:15 a.m. – Noon	Catch Court continued – Judge Paul M. Herbert	3.25

FALL SEMINAR SEPTEMBER 21 AND 22, 2017  
COLUMBUS AIRPORT MARRIOTT  
1375 N CASSADY AV  
COLUMBUS, OH 43219  
TELEPHONE: 614-475-7551

Registration Information:

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Name of Court: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_ Region: \_\_\_\_\_

Type of Membership: Please check one

\_\_\_\_\_ Active  
\_\_\_\_\_ Associate  
\_\_\_\_\_ Affiliate

Please check if you are a new clerk

\_\_\_\_\_ New Clerk

Registration Payment and Deadline:

\_\_\_\_\_ \$ 100.00 Members  
\_\_\_\_\_ \$150.00 Non-Members

Please make check payable to: AMCCO

Mail to: Marcia Soos

Village of Shadyside  
50 E. 39<sup>th</sup> St.  
Shadyside, OH 43947  
740-676-5972 – Phone  
740-676-1084 – Fax

**REGISTRATION DEADLINE: SEPTEMBER 1, 2017**

**NO REFUND OF REGISTRATION IF CANCELLED LESS THAN 10 DAYS PRIOR TO THE CONFERENCE**